

CORPORATE RELATIONS ASSOCIATES - Education Solutions Company
YELAHANKA NEW TOWN, BENGALURU

Applicants residing within 10 km of Yelahanka only need to Apply

To fuel our growth we are looking for passionate **Corporate Relations Associates** immediately. This is an excellent opportunity with unlimited potential for a self-driven, tenacious, intelligent, articulate, ambitious, and intuitive individual who enjoys the fast-paced work environment and is looking to establish a career in a start-up environment.

RESPONSIBILITIES

- To source, identify, and gain suitable work placement opportunities for students, to include coordination, monitoring, and evaluation of these work placements.
- Make excellent connections with employers to maximize the students' opportunity for sustainable employment or other progression opportunities.
- Organize and coordinate an agreed caseload of students to source, plan, monitor, and evaluate impactful and meaningful work placements by:
- Assist in the learning activities so that students are prepared for their Work Placement.
- Respond to first-line inquiries from employers and students, regarding placements Keep accurate records of Work Placements, ensuring there is sufficient evidence to meet the funding requirements
- Act as a conduit between employers and the college ensuring that all business leads are referred to the appropriate college nominee and the college is kept informed on trends and business requirements.
- Work as part of the wider Learner Partnership Team, to include participation in meetings, planning activities, and staff development. Provide cover throughout the wider team where necessary.

REQUIREMENTS

- Keen Interest in Education and related tech products
- Passionate about changing the Education to Employment
- Super energetic and driven to spread better learning
- A knack for business development and positioning our product.
- Excellent written and verbal communication skills.
- Efficient at utilizing computer-based tools to accomplish tasks and communicate with others.
- Attention to detail
- Excellent time management and organization
- Ability to build quick rapport with multiple clients

EDUCATION AND EXPERIENCE:

- Graduate/MBA/Post-graduate in any discipline.
- 2 - 5 years of prior Corporate Relations and sales experience.
- Experience in Education Industry will be an added advantage