



## HIRING For IBM

**Job Role:** Procurement Operations Buyer

**Location:** Bangalore (WhiteField)

**Salary :** 3 LPA

**Duration:** Full Time

**Qualification:** Bachelor's degree

**Year of Passout:** 2021,2022 & 2023

**Bond :** No

**Shifts :** Any Shift

**Shift timings in IST :** 5.30 PM to 2.30 AM

**Interview Mode :** Face to Face

**Transport -** As per IBM Policy

**Documents to carry:** Aadhar card/ Any Government ID, Vaccination Certificate, Resume copy.

### Role and Responsibilities:

As a Procurement Operations Buyer, you would be supporting procurement of global clients for multiple countries. You would be responsible for managing customer requests along with interfacing with clients and suppliers for commodities. A major part of being an operations buyer would be to handle client procurement requests and follow up on deliveries.

### Skills required – Someone who possesses the following at a minimum:

- Strong communication skills both written and verbal.
- Ability to multitask.
- Client facing skills.
- Strong organization skills.
- Attention to detail.
- Good presentation skills & procurement background.
- The candidate should focus on details, take ownership and follow through on commitments
- Ability to work in a high-pressure environment while maintaining high team morale
- Willing to work in shifts.
- Good customer service skills.

*Disclaimer:* At **ETOE Global** we do not force anyone to take up an interview, only interested students apply for it others kindly wait for the opportunities.