



## HIRING

**Job Role:** Technical Support Executive: / ATCC

**Location:** Bangalore

**Salary :** 2.2 LPA

**Duration:** Full Time

**Qualification:** BSc / BCom

**Year of Passout:** 2021,2022 & 2023

**Working Hours:** Day Shift

**Job Description/ Responsibilities:**

- Handling internal operating system from enquiries till payment collection.
- Undertaking and reviewing work studies by analyzing existing and proposed methods..
- and procedures such as administration and clerical procedures.
- Provide training to and analyze the work of trainees.
- Coach and guide to accurately recording feedback and complaints.
- Study the troubleshoot form and prepare solutions for problems.
- Interact with vendors and bridge the gap in solutions offered.
- Negotiation skills.
- Customer support.
- Interaction within departments and coordinating to clear the issues.

***Disclaimer-*** Interview will be conducted F2F only, no virtual interview before applying make sure your availability for Interview.