

**Job Role:** Business Associate

**Location:** Bangalore

**Salary :** INR 2.4 LPA fixed (Variable upto INR 3LPA)

**Duration:** Full Time

**Qualification:** B.COM/BSC/BA/BBM/BBA

**Year of Passout:** 2021, 2022 and 2023

**Job Responsibilities:**

- Conducting daily audit reports
- Generating reports on EXCEL
- Handling Client data research Reports
- working on Clint Reports/Daily Reports
- Mandatory to work in Night shift.

**Skills:**

\*Good Communication: Verbal and written

\*good MS EXCEL and MS Word skills



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