

Job Role: Accounts Executive
Location: Bangalore
Salary: 2.0LPA to 3.25 LPA
Duration: Full Time
Qualification: B.com/M.com
Year of Passout: 2021, 2022 and 2023

Job Responsibilities:

- overseeing a company's income, investments and expenses
- writing financial reports and cash-flow statements
- monitoring financial trends
- authorising budgets
- monitoring company finances
- performing data entry
- overseeing the completion of financial statements
- documenting standard operating procedures
- overseeing an organisation's financial health

Skills:

- Proficiency with MS Office
- Good written and oral communication



+91 90197 22344
+91 90084 87776



www.etoel.in
contact@etoel.in



296, 15th A Cross Rd, Sector A
Yelahanka New Town - 64