

Job Role: Customer Care Executive
Location: Bangalore
Salary: 2.0LPA to 3.25 LPA
Duration: Full Time
Qualification: Any Degree
Year of Passout: 2021, 2022 and 2023

Job Responsibilities:

- Update the company database by inputting information from each call and keeping every customer field current
- Collaborate with the sales team to develop efficient methods for handling issues with larger revenue customers
- Work on special short-term projects to offer customized support for new products or products at end-of-life
- Monitor the customer satisfaction levels and develop methods for increasing them
- Assist in creating ways for delivering excellent customer service to irate or problematic customers

Skills:

- Proficiency with MS Office
- Good written and oral communication
- Basic Knowledge of Graphic Designing
- Knowledge of Canva and other designing tools.



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